

**Position Description:**

The National Kidney Foundation of Michigan is looking for a Full-Time summer intern to work in Southeast Michigan. This position will be primarily responsible for youth health education programming that would include program recruitment, training, implementation and oversight within various settings. Additional responsibilities would include assisting in materials assembly, data collection and entry, preparing food samplings and other misc. tasks.

**Responsibilities Include:**

Under general supervision, summer intern will assist with planning, organizing, promotion, development and implementation of NKFM nutrition and physical activity education programs. This includes working closely with NKFM Program Coordinators on various nutrition and physical activity education programs, community development, administrative activities and occasionally working with special events for community based program promotion.

**Educational Requirements:**

Some community health education experience/background. Ability to demonstrate and effectively use MS Office/MS Outlook computer programs.

**Minimum Requirements:**

- Ability to work with diverse populations in urban settings
- Strong oral and written communications skills.
- Strong organizational skills and attention to detail
- Ability to work both independently and in a team-oriented collaborative environment
- Ability to work evenings and weekends as required
- Office environment and field work
- Physical requirements; light physical effort equal to lifting or moving of lightweight materials. Regularly required to sit or stand, bend and reach.
- Must have access to reliable transportation, a valid driver's license and up to date auto insurance, and ability to drive throughout Detroit.
- Desire to work with children to promote health
- Food Prep

Email Resume to: [khall@nkfm.org](mailto:khall@nkfm.org) with the subject line – *Summer Internship - Detroit*. Call Kaley Hall with questions at 313-259-1574